



KENTUCKY ADULT EDUCATION

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Grant continuation process streamlined

For 2013-14, which is a grant continuation year, KYAE is streamlining the paperwork process and revising contract language so that programs will receive contracts earlier than ever before. Details are below.

Grant continuation process

- The 2013-14 Estimated Formula Funding allocations were posted along with the 2012 RFP materials. [Click here](#) for the 2013-14 allocations by county – Column E. KYAE is currently determining the Non-Recurring Federal Supplement that will be added to the formula amount for 2013-14. The PD allocation is also being determined.
- In the near future, KYAE will communicate counties' total allocations as well as the date the 2013-14 Finance Module will be available for programs to enter their budgets.
- After budgets are entered in the Finance Module, they will be reviewed by KYAE staff, and programs will be notified of budget approval status.
- *Programs will not be required to submit any forms or paperwork for grant continuation.* In the past, updated grant signature pages and other forms were required.

Contract Language

The key to disseminating contracts on a more timely basis is revising contract language in the areas of 1) performance funding) and 2) performance measures.

Performance funding

- On the 2013-14 contract performance funding line, there will be a statement that performance funding may be awarded but will not exceed a dollar amount that is 10 percent of the county's base core services funding amount.
- Actual amounts will be calculated after July 1, 2013, and added to the Finance Module.
- Programs will be contacted by e-mail with the amount of any earned performance funding.
- This change in contract language does not imply a change in policy regarding performance funding. Only counties eligible for performance funding as articulated in KYAE policy will actually receive performance funding. See the [KYAE Policy and Procedure Manual](#), pp. 33-34, Performance and Accountability.

Performance measures

- Current contracts include the actual performance measure metrics as negotiated with and approved by the Office of Vocational and Adult Education, U.S. Department of Education.
- In future contracts, the actual performance measures will be replaced by a statement requiring providers to meet performance measures negotiated with and approved by the Office of Vocational and Adult Education, U.S. Department of Education.



Power Up!

Technological tidbits for life and learning

Evernote

If you're searching for a product to help keep track of people you meet, meeting notes, e-mails, research, etc., check out "Evernote."

Evernote is a highly versatile product for both students and programs, and best of all, it is free. Its webpage states, "Evernote: Remember Everything." With Evernote, that just may be possible.

You can record a meeting while simultaneously typing notes into your device. When saving, you can tag the note to quickly find, and even share, the note (with audio) later.

- **Evernote Peek** – quickly turn saved notes into study flashcards on iPad.
- **Evernote Hello** – quickly turns contacts into searchable data as well as gives your contact information.
- **Evernote Penultimate** – \$0.99 pay app, that allows you to write/draw and saves to your account.

To read more about Evernote, visit [Barry Burkett's blog](#).

Job search goes mobile

The U.S. Department of Labor's Employment and Training Administration (ETA) has made several of its most popular online tools available as **mobile-optimized websites**, giving smart phone or tablet users quick access to key job search and training resources. These include locating [American Job Centers](#), conducting a [Job Search](#), performing a [Veterans Job Search](#),

browsing [Salary Finder](#), accessing data from the [Bureau of Labor Statistics](#) and searching [Training Finder](#).

These recent changes are a component of ETA's ongoing efforts to offer job seekers in communities throughout the country, especially those needing them most, a wider range of tools to access workforce resources through devices they use the most.

KHEAA app

Kentucky residents can download a free KHEAA Kentucky College Access app for their Android phones. The app is provided by the Kentucky Higher Education Assistance Authority.

The app helps Kentuckians find information about colleges, including tuition, enrollment figures, location, student-to-teacher ratio and other useful data. It also has tips on completing the FAFSA. Users can save their favorites so they can compare them later.

The app can be downloaded through the Apple App Store using an iTunes log-in or through the Android App store. Search for "KHEAA Kentucky College Access."

KHEAA is the state agency that administers KEES, need-based grants and other programs to help students pay their higher education expenses. To learn how to plan and prepare for higher education, go to [www.gotocollege.ky.gov](#). For more information about Kentucky scholarships and grants, visit [www.kheaa.com](#); write KHEAA, P.O. Box 798, Frankfort, KY 40602; or call (800) 928-8926, ext. 6-7372.

Education Matters

The February 25 edition of KET's Education Matters program delved into "Innovation in Education" with a focus on using technology in the classroom. Guests included the chief information officer of the Kentucky Department of Education as well as superintendents of school districts using technology in creative ways.

You can access the program at [www.ket.org/educationmatters](#).

Follow us on Twitter and Facebook

KYAE launched its Facebook page in December and now is tweeting, too! Reecie Stagnolia, KYAE vice-president, has established a Twitter account. Follow him at [www.twitter.com/@kyaereecie](#) to discover relevant statistics and valuable information.

Be sure to "like" the KYAE Facebook page, located at: [www.facebook.com/KYAdultEducation](#). The KYAE page features program/student successes, academics-related funnies and inspirational quotes.

If your program has a Facebook or Twitter account, please be sure to connect with KYAE's accounts. We will "like" or "follow" you back! If your program hasn't yet entered the social media realm, please consider using sites like Facebook and Twitter. They are free ways to connect with the various populations you're trying to reach.

COABE conference in New Orleans



The 2013 COABE conference is in New Orleans March 24-28. Click [here](#) for the conference website.

Attendance must be in compliance with KYAE policy. Only performance funding may be used to attend KYAE-approved conferences; however, no more than two persons per county program may attend the same conference. Exemptions may be considered on an individual program basis.

For the full policy, see the [KYAE Policy and Procedures Manual](#), p. 49.

Faces of KYAE

GED graduate Carol Currans' investment in education has paid off



GED graduate Carol Currans dons safety glasses and ear plugs on the floor of the QuadGraphics print facility, where she works as a customer service representative.

The following is one in an ongoing series of student success stories. To see your student successes highlighted in News to Use, contact Missy.Brownson@ky.gov.

Carol Currans dropped out of high school at age 17 and found herself working seven days a week to fund her partying lifestyle and provide only the most meager (and often roach-infested) living conditions. Now she's a college graduate with a good job and a role model for her young son.

Carol, who was adopted at age 5 from Korea by a single military mom, did not transition well when her mother retired and entered civilian life. Carol felt out of step and aligned herself with people who felt different themselves and accepted her differences. Being part of this new group of friends entailed embracing a life of "drugs, alcohol and rock and roll," Carol said. Carol began skipping school – entire months – and quit school in 11th grade.

For a while, the hard-working, hard-partying lifestyle suited Carol. However, a friend envisioned something better for Carol and encouraged her to attain her GED. "[My friend] was the first person to say, 'Your education is the only thing they can't take away,'" Carol said. The friend stuck by Carol's side, helping with her studies.

Once Carol earned her GED, she enrolled at Lexington Community College. Then her mother had a stroke, and Carol was forced to drop out of school to take care of her. At age 30, still determined to complete her education, she enrolled full-time at Eastern Kentucky University while working 42 to 45 hours per week as a Wal-Mart cashier. Carol said that, while she was again working seven days a week, "This time, I was making an investment."

Her investment paid off. Now a customer service representative at QuadGraphics in Versailles, she believes her experiences have made her more patient and intentional when helping her son Taylor, 7, with homework and developing his academic skills. Carol has also made her expectations clear. "Since he was 1, I've said (to him), 'You're graduating from high school,' and his dad has established a college fund."

Carol, now 41, is happy with where she is but wishes she had invested her time and energy in education at an earlier age and wonders where she would be in her career and how much more money she would be making if she had stayed in school and graduated from college in her early 20s.

However, as Carol said, "You can't control time, but you can maximize it in a smarter way."

Online TABE

KYAE has purchased 250,001 administrations of the online TABE for local program use. This statewide purchase will assist programs from both a financial and technology standpoint because programs will not have to expend program funds to access TABE assessments. The KYAE purchase does not include paper/pencil or TABE PC.

KYAE recommends using the online test for the majority of assessments administered. Advantages to on-line testing include:

- Automated proctoring, scoring and diagnostic profile.
- Future download of test scores to the AERIN system.
- Administrative feature that allows tracking of center, class, individual testing.
- Familiarizes students with online testing in preparation for the computer-based GED.
- Saves staff time and local program funds.

For information about getting started with the online TABE, [click here](#).

Customizable Outreach Materials

Don't forget to check out the many customizable outreach materials available by [clicking here](#). New items are being added on a regular basis. A recent addition is a customizable insert for church bulletins. If you have questions or want to contribute an idea, please contact Missy.Brownson@ky.gov.

Kentucky Literacy Celebration



March 4 - 8, 2013

Kentucky Literacy Celebration

Kentucky Literacy Celebration Week, sponsored by the Collaborative Center for Literacy Development, is March 4-8, 2013.

First Lady Jane Beshear will travel across the state to visit various entities to promote literacy and support ongoing efforts.

As a part of her trip, she will visit the adult education programs in Hopkins County and Rowan County.

One way you may participate is by posting a picture of a bridge on the Kentucky Literacy Celebration [*Facebook page*](#) to celebrate this year's theme, "Bridges to Literacy."

Additional information about the event can be accessed by [*clicking here*](#).



Bright Ideas • Best practices from the field

Develop partnerships.

"We partnered with our local McDonald's here in Campbellsville during the GED promotion. A young lady who achieved her GED at our center in July of this year is currently working at McDonald's; we featured her in a half-page flier that went into every McDonald's drive-thru order. McDonald's also runs messages about GED attainment and our phone number on their marquee."

– *Annette Jefferson, Taylor County*

"Partnerships are what we feel to be so very important to recruiting students and receiving referrals for our adult education classes. We have partnerships with: Appalachian Pregnancy Center, ARH Hospital, Big Sandy Community and Technical College, Commonwealth Educational Opportunity Center, Pike County Drug Court, Model City Day Care, Office of Employment and Training, Pike County Board of Education – Head Start Program and Northpoint Academy Program, Pike County Detention Center, SMART Recovery Program, Vocational Rehabilitation and WestCare-KY. All partners are provided/offered the following services from the adult education instructors: GED preparation; remediation for entry into postsecondary, workplace or homework help for families; COMPASS, ASVAB, Paraeducator, ACT test prep; NCRC; basic computer skills with language and grammar instruction; completion

of resumes and applications; improving literacy skills; tutoring; and ESL services."

– *Judith Branham, Pike County*

"McDonald's, Pizza Hut and Subway will give us coupons for a free sandwich or free special meal, and we decide which students get them based on how hard they work in our center and other needs."

– *Mickey LaFavers, Casey County*

"I feel one of our program's best practices is our partnerships! Our local Boyd County Interagency Council's monthly meetings provide a great opportunity to meet with so many local agency/program representatives. Each member has access to all other members' e-mail addresses, either as a council group or as individual contacts. The One Stop Career Center, Voc Rehab and the public library are also good, solid partners."

– *Joan Flanery, Boyd County*

Plant your message in yards.

"We place yard signs around the entire county. They are nice and colorful and produced by a local sign company."

– *Kayla Watts, Breathitt County*

For more details and bright ideas for reaching out to potential and current students, [click here](#). Share your own best practices for outreach by sending them to Missy.Brownson@ky.gov.

Parting Thought • Something to challenge or inspire



"The ultimate measure of a man is not where he stands in moments of comfort, but where he stands at times of challenge and controversy."

– *Martin Luther King, Jr.*