

2

KYAE's Outstanding Lesson winner

New addition to KET series

Wanted: student success stories

KAERS access is now available

3

FAQ with RAE

Helpful TABE online tutorials

Free online resources



Reecie Stagnolia shares information with program directors during the KYAE Administrative Leadership Training.

KYAE hosts Administrative Leadership Training

On June 18 and 19, 2015, Kentucky Adult Education staff hosted local program directors at the KYAE Administrative Leadership Training at Bluegrass Community & Technical College's Newtown Pike campus in Lexington, KY. The purpose of the training was to discuss and develop strategies "to efficiently provide services to the most students given our fiscal restraints."

Reecie Stagnolia had this to say about the training, "It was terrific having all of our program directors together for leadership training. The thoughtful dialogue and constructive feedback was certainly appreciated by me and our staff in attendance. Personally, I was energized and encouraged that none of you were pleased with the results of this most challenging year, but that we are all excited about turning the page and writing a new story! And, as that great philosopher Timon said to Pumbaa in the "Lion King," ***You got to put your behind in the past.***"

The following comments about the training come from the post-training survey:

- "I left motivated and enthused with new ideas. Called some of my staff to discuss it on the way home."
- "Most informative meeting ever attended in 29 years."
- "Best training I have been to in many, many years. It was presented in a manner that provided time to understand and discuss with our peers."
- "The training was very beneficial. All of the topics covered will assist the program directors in making informed decisions about next fiscal year."

"We are very grateful for all the hard work the directors put in during the training – and throughout the year," says Cody Davidson, director of administrative leadership. "We are particularly grateful for the assistance of the program directors who served as group leaders during the training."

The program directors who served as group leaders were: **Dianne Bratcher, Nichole Braun, Cris Crowley, Mary Davis, Kathryn Hardman, Shirley Henderson, Paula Jones, Tessa Love, Cristina Marsh, Peg Russell and Kayla Watts.**

Chosen as KYAE's Outstanding Lesson for 2015: *How Steep Is It?*



Thanks to Ashley Gootee and her submission to the KYAE Lesson Bank, Muhlenberg County can claim bragging rights for submitting the best lesson of 2015.

In her *How Steep Is It?* lesson, students work with slope to make plans for a wheelchair-accessible ramp by evaluating and comparing the slope of a line in different ways, e.g., the formula for slope, similar triangles and grade percentage. While planning the ramp, students are introduced to ADA Guidelines and safe mountain driving for truck drivers. By the end of the lesson, they will be able to compare positive and negative slopes in the coordinate grid. Ashley included everything needed to teach the *How Steep Is It?* lesson in her materials, so have at it!

Our Lesson Bank reviewers looked at the more-than-50 lessons in the bank to determine a field of 10 lessons to be considered for selection as the Outstanding Lesson. The authors of these 10 lessons then voted for the lesson they considered most deserving of the honor. It was a difficult task to choose only one lesson from such a strong field, but in the end, with half the votes, *How Steep Is It?* emerged as the winner.

To see a listing of all the finalists and their lessons, [go here](#). Instructions are included there for accessing all the lessons.

New, relevant addition to KET series to air

As you may remember, last year, KET produced a national documentary series, *Dropping Back In*. **Beginning Monday, August 10 at 10:30 p.m. (ET), KET will repeat the first four programs in the series and, at 11:00 p.m. (ET) on Labor Day, September 7, will present a new fifth program in the series, "Building a Better Life."**

"Building a Better Life" looks at successful apprentice and training-based programs preparing undereducated and underemployed people for available jobs by teaching marketable skills and a trade for life.

A Community Engagement Toolkit is available at DroppingBackIn.org with resources to help you promote the series in your community. KET has recently created a collection of shorter video segments available in PBS LearningMedia that include discussion questions for use in the classroom, which are available [here](#).

For more information, contact Sarah Wilkins at swilkins@ket.org or 859-258-7209.

Wanted: Your student success stories

Nothing tells the story of adult education in Kentucky like student success stories! These stories inspire potential students to take the leap and help garner support from key influencers.

KYAE uses student success stories in a variety of capacities, from [Facebook](#)

and Twitter posts to marketing materials.

These success stories help your local programs and your students as well. When your county's student is featured on Facebook, your county name is shared as well. It is an easy and excellent opportunity to spotlight your local program and show your community pride – as well as to recognize students' hard work and inspire others in your county to come to your center.

Please have your selected student(s) complete the questionnaire [found here](#). You may submit your stories throughout the year, but please try to submit at least one story by Friday, August 28. Instructions for submission may be found at the bottom of the questionnaire. If you have questions, please contact Missy Brownson at missy.brownson@ky.gov or (502) 573-5114, ext. 123.

CELEBRATE SUCCESS!



Stories from Kentucky GED® graduates

KAERS access now available

The following information was distributed to program directors last week.

You may now access KAERS.

These are the steps you need to complete in order to get started:

1. First, make sure all staff are made active, and make sure and complete the third tab (Add/Edit Location); this ties the staff to your program.
2. Then, make sure all Location information is correct and updated by doing the following:
 - a. **Complete contact section. (Main Contact is required and will populate KYAE website.)**
 - b. Make site active and/or add any new sites. (Remember, sites should only be used once and Learning Center should not be a site.)
 - c. Enter classes on schedule tab.
3. Now, you may begin inputting student information. We will be checking for main contacts throughout the week, because we rely upon these to populate the contact information section of the KYAE website.

If you have any questions, contact Terry Tackett (terry.tackett@ky.gov) or Tammy Powers (tammy.powers@ky.gov).

FAQ with RAE . . . *Answers to your most frequently asked GED® test questions*

Rae Smith, senior associate for GED® testing, gets lots of questions about GED® testing. Here are the answers to some of the most frequently asked questions.

What do I do about missing GED® test scores?

Most GED® test scores are available at MyGED or GED® manager in about three hours. However, there are times when it takes longer for the scores to be reported. The written responses are sometimes flagged to be scored by human readers. If that happens, it may take a couple of days for the scores to be available. Remember, the human readers do not work on weekends.

If it has been a couple of days and the scores have not appeared, please have the student call GED Testing Service® at 877-392-6433 to report the problem. **Also, e-mail GED@ky.gov** with the student name, date of birth, tests taken, date of tests and where they were taken. This will allow us to follow up on the student request and assist solving the problem.

What's this about 60-day wait for retest after the third attempt?

GED Testing Service® requires those taking any content area of the GED® test for a fourth or subsequent time to wait 60 days from the last attempt before they can schedule the test. There is a 60-day wait period before the fourth attempt, the fifth attempt, and any subsequent attempts.

This wait period is imposed to protect the validity of the test.

Please make sure your instructors and students are aware of this so they can make informed decisions about retesting.

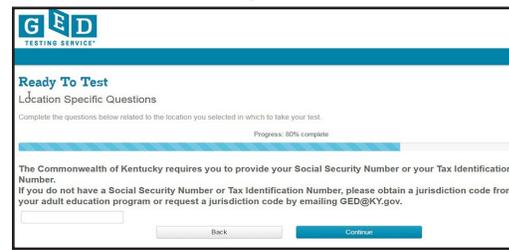
What do I do for a student without a Social Security number?

Have your students logged into MyGED since July? If so, they may have encountered a new question. Kentucky now requires those taking the GED® test to enter their Social Security number (SSN) at MyGED. If the student did not enter this information when they set up their account they will be required to do so before they can log into their account.

If the student does not have a Social Security number, the student can enter a jurisdiction code. The jurisdiction code is the code (location code plus unique digits) the adult education programs enter when enrolling a student without a SSN in KAERS.

When students enter their SSN, then the GED Ready™ test scores and GED® test scores download into the student account in KAERS. When the jurisdiction code is the same as the one used to enroll the student in KAERS, then scores for those students will also download into the account.

Students without a SSN can email GED@KY.gov for a jurisdiction code, but if the student is enrolling at your program, it is best for you to provide the code used for KAERS enrollment. The SSN and jurisdiction code can be edited at MyGED by having the student select “edit profile” and then “personal information.”



Security number (SSN) at MyGED. If the student did not enter this information when they set up their account they will be

Don't forget! Helpful TABE Online tutorials available

Below are some links to helpful TABE Online tutorials. Click on each topic to access the corresponding video.

- [Registering a test session](#)
- [Registering a student](#)
- [Setting up a student workstation](#)

✓ Check It Out! • FREE online resources for instruction

Looking for ideas for standards-based lessons? If so, check out <http://achievethecore.org/>. This website is full of free content designed to help educators understand and implement the Common Core and other college- and career-ready standards. It includes practical tools designed to help students and teachers see their hard work deliver results. Melissa Rolph, Lincoln County, gives the site rave reviews.

The History Channel, www.history.com

The History Channel website offers more than a schedule of broadcasts. It offers a treasure trove of interesting stories in print and video about historical events. Categories, such as [This Day in History](#), offer articles on events from multiple years, while [Ask History](#) poses intriguing questions: “How many people were at the First Thanksgiving?” [Hungry History](#) explores food facts from the past such as Tracing the History of Tex-Mex. Instructors will find an eclectic collection of video and print resources that can be used to teach history or to support ESL students.