

## Definitions

**Academic performance:** The percent of enrolled students eligible for **completing** an NRS educational functioning level(s) (EFL).

**Achievement of NCRC (National Career Readiness Certificate) Certificates:** Is based on the number of students who successfully complete the ACT WorkKeys.

**Adult Basic Education:** Instruction in adult basic education is designed for adults who lack competence in reading, writing, speaking, problem solving or computation at a level necessary to function in society, in the workplace or in the family.

**Adult Education (defined according to WIOA):** Academic instruction and education services below the postsecondary level that increase an individual's ability to: (A) read, write, and speak in English and perform mathematics or other activities necessary for the attainment of a secondary school diploma or its recognized equivalent; (B) transition to postsecondary education and training; and (C) obtain employment.

**Adult Education and Literacy Activities (defined according to WIOA):** Programs, activities, and services that include adult literacy and education, English language acquisition, family literacy, Integrated English Literacy and Civics Education services, workforce preparation, integrated education and training, and workplace education.

**Adult Literacy:** Is a program of instruction designed for adults who have minimal or no skills in reading, writing, speaking, problem solving or computation.

**Basic Skills Deficient (defined according to WIOA):** With respect to an individual:

1. Who is a youth that the individual has English reading, writing, or computing skills at or below the 8<sup>th</sup> grade level on a generally accepted standardized test; OR
2. Who is a youth or adult that the individual is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual's family, or in society.

**Career Pathway (defined according to WIOA):** A combination of rigorous and high-quality education, training, and other services that –

- a) aligns with the skill needs of industries in the economy of the state or regional economy involved;
- b) prepare an individual to be successful in any of a full-range of secondary or postsecondary options, including apprenticeships;
- c) include counseling to support an individual in achieving the individual's education and career goals;
- d) includes as appropriate, education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupational cluster;
- e) organizes education, training, and other services to meet the particular needs of an individual in a manner that accelerates the educational and career advancement of the individual to the extent practicable;
- f) enables an individual to attain a secondary diploma or its recognized equivalent, and at least one recognized postsecondary credential; and

- g) helps an individual enter or advance within a specific occupation or occupational cluster.

**Concurrent Enrollment:** Enrollment in adult education and credit-bearing academic postsecondary education or occupational workforce training.

**Correctional Institution:** Prison, jail, reformatory, work farm, detention center, halfway house/community-based rehabilitative center, or other similar institution for the confinement or rehabilitation of criminal offenders.

**Criminal offender:** Individual who is charged with or convicted of any criminal offense.

**Digital Literacy Skills:** The skills associated with using technology to enable users to find, evaluate, organize, create, and communicate information.

**Eligible Agency (defined according to WIOA):** The sole entity or agency in a State or an outlying area responsible for administering or supervising policy for adult education and literacy activities in the State.

**Eligible Individual (defined according to WIOA):** An individual (A) who has attained 16 years of age; (B) who is not enrolled or required to be enrolled in secondary school under State law; and (C) who is (i) basic skills deficient; (ii) does not have a secondary school diploma or its recognized equivalent, and has not achieved an equivalent level of education; or (iii) is an English language learner.

**Eligible Provider (defined according to WIOA):** An organization that has demonstrated effectiveness in providing adult education and literacy activities that may include Public or private nonprofit agency; Library; Local educational agency, including educational co-ops; Community-based organization, including faith-based; Public housing authority; Voluntary literacy organization; Nonprofit institution, not described above and has the ability to provide adult education and literacy activities; Consortium or coalition of agencies described above; or Partnership between an entity described above and an employer(s)

**English Language Acquisition (formerly ESL - defined according to WIOA):** Program of instruction (A) designed to help eligible students who are English language learners achieve competence in reading, writing, speaking, and comprehension of the English language; and (B) that leads to (i) attainment of a high school diploma or its equivalent, (ii) transition to postsecondary education, or (iii) employment.

**English Language Learner (defined according to WIOA):** An eligible student who has limited ability in reading, writing, speaking, or comprehending the English language, and (A) whose native language is a language other than English or (B) who lives in a family or community environment where a language other than English is the dominant language.

**Enrollment** is defined as a student assessed and enrolled 12 hours or more in adult literacy, adult basic education, adult secondary education or English language acquisition. Instruction may take place in correctional institutions, within family literacy

services and other venues funded through the core services grant.

**Entered Postsecondary or Training** - Learner enrolling after exit in a postsecondary educational institution or occupational skills training program, building on prior services or training received.

**Essential Components of Reading Instruction:** Section 1208 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6368):

**Evaluation** is the analysis of the effectiveness of an activity that prompts a judgment regarding the estimated value of the program being evaluated. It involves the process of finding the facts and is conducted during the first quarter following the end of the fiscal year.

**Family Literacy:**

Activities that are of sufficient intensity and quality to make sustainable improvements in the economic prospects for a family and that better enable parents or family members to support their children’s learning needs, and that integrate all of the following activities:

- (A) Parent or family adult education and literacy activities that lead to readiness for postsecondary education or training, career advancement, and economic self- sufficiency;
- (B) Interactive literacy activities between parents or family members and their children;
- (C) training for parents or family members regarding how to be the primary teacher for their children and full partners in the education of their children; and
- (D) An age-appropriate education to prepare children for success in school and life experiences.

**Special Rule for Family Literacy** -- Adult education will not use any funds made available under this title for adult education and literacy activities for the purpose of supporting or providing programs, services, or activities for individuals who are under the age of 16 and are enrolled or required to be enrolled in secondary school under State law, except that the agency may use such funds for such purpose if such programs, services, or activities are related to family literacy activities. In providing family literacy activities under this title, adult education will attempt to coordinate with programs and services not assisted under this title prior to using funds for adult education and literacy activities under this title for activities other than activities for eligible individuals.

**Institution of Higher Education (defined according to WIOA):** Section 101 of the Higher Education Act of 1965 (20 U.S.C.1001)

**Integrated Education and Training (defined according to WIOA):** A service approach that provides adult education and literacy activities concurrently and contextually with workforce preparation activities (see “Workforce Preparation” below) and workforce training for a specific occupation or occupational cluster for the purposes of educational and career advancement. IET must include three components:

- a) adult education and literacy activities;

- b) workforce preparation activities; and
- c) workforce training for a specific occupation or occupational cluster.

**Integrated English Literacy and Civics Education (IELCE)** - Education services provided to English language learners (see “English Language Learners” above) who are adults, including professionals with degrees and credentials in their native countries, that enable them to achieve competency in the English language and acquire the basic and more advanced skills needed to function effectively as parents, workers, and citizens in the U.S. Such services shall include instruction in literacy and English language acquisition (formerly English as a second language) and instruction on the rights and responsibilities of citizenship and civic participation, and may include workforce training.

**Obtained High School Equivalency or Secondary School Diploma** - Learner who obtained a secondary school diploma or the recognized high school equivalent after exit.

**Participant (as defined by WIOA)** - an individual participating in a KYAE Skills U program who has achieved 12 contact hours after program entry, is reported on NRS and Statewide Performance Report tables, and is counted toward performance measures.

**Postsecondary Educational Institution (defined according to WIOA)** - An institution of higher education that provides not less than a two-year program of instruction that is acceptable for credit toward a bachelor’s degree, a tribally-controlled college or university, or a nonprofit educational institution offering certificate or apprenticeship programs at the postsecondary education level.

**Workforce Preparation Activities:** Activities, programs, or services designed to help an individual acquire a combination of basic academic skills, critical thinking, digital literacy, and self- management skills, including competencies in utilizing resources and information, working with others, understanding systems, and obtaining skills necessary for successful transition into (and completion of) postsecondary education and training, or employment.

**Workplace Education (as defined by WIOA):** Adult education and literacy activities offered by an eligible provider in collaboration with an employer or employee organization at a workplace or an off-site location that is designed to improve the productivity of the workforce.